

# St Godric's Catholic Primary School

## Breakfast Club and Tea Time Club Policy



*We love, value and respect each other.*



'Every child has the right to relax, play and take part in a wide range of cultural and artistic activities'.

*Article 31 of the United Nations Convention on the Rights of the Child.*

**Rationale** The safety of pupils is our priority whilst they are in our care at school. St Godric's RC Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We aim to promote equality of opportunity and a positive attitude to all pupils and staff.

**Aims** The Breakfast Club and Tea Time Club provide quality care for pupils at St Godric's RC Primary School. It aims to:

- support working parents by providing before and after school childcare from 7.30am until 8.45am and from 3.15pm until 5.00pm respectively.
- Provide planned play activities.
- Offer the children breakfast each morning and a light snack at the end of the school day in a safe and friendly environment.

**Initial Admission Process** - The Governing Body of the school is responsible for the admissions to the Breakfast and Tea Time Clubs. Parents do not have a statutory right to appeal to an independent panel in relation to club admissions so it is essential that all admission decisions can be justified by reference to the criteria outlined in this policy. Places are allocated on a first come, first served basis. Once a family has a place at either of the clubs then they will keep that place and be charged for it until the school office is informed that the place is no longer needed.

The school will hold a waiting list of applicants that have been unsuccessful. These will be listed in rank order in relation to the criteria. Should places become available during term time then places will be offered in accordance with the child's position on the waiting list.

### Admission Criteria

Governors will consider applications in accordance with the following criteria:

- 1 A sibling already has a place in the club on that day
- 2 The child is next on the waiting list and a space on the required day becomes available

Special consideration will be given to children who have siblings that were not offered a Reception place that year. To support the family with alternative school collections and dropping the children off at school a place will be offered to the sibling of that child attending St Godric's School.

**Booking and Payment**

The cost of a breakfast club session is £3.00 and a teatime club session is £4.00. This price remains the same if the child attends all or part of each session.

**Review and Monitoring**

This policy will be reviewed annually by the Governing Body.